

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

August 18, 1988

**For the confidential information
of the Board of Trustee**

THE UNIVERSITY OF WYOMING

Minutes of the Trustees

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TABLE OF CONTENTS

	<u>Page</u>
ROLL CALL -----	1
ANNOUNCEMENTS -----	1
APPROVAL OF MINUTES -----	1
ACADEMIC ISSUES COMMITTEE -----	1
ELIMINATION OF NON-TEACHING DEGREES IN THE DEPARTMENT OF VOCATIONAL EDUCATION -----	2
CHANGE IN ROLE AND TITLE OF THE SCIENCE- MATHEMATICS TEACHING CENTER -----	3
BUDGET COMMITTEE -----	3
REQUEST TO TRANSFER FUNDS -----	3
ACCEPTANCE OF CONTRACTS, GRANTS, GIFTS, SCHOLARSHIPS -----	4
AMERICAN HERITAGE CENTER/ART MUSEUM FINANCING -----	4
QUARTERLY REPORT, UNIVERSITY INVESTMENTS -----	11
PERSONNEL COMMITTEE -----	12
APPOINTMENTS -----	12
ADMINISTRATIVE APPOINTMENTS -----	14
ADMINISTRATIVE REAPPOINTMENT -----	15
REAPPOINTMENTS -----	16
CHANGES IN ASSIGNMENT -----	17
LEAVES OF ABSENCE -----	17
CHANGE IN SABBATICAL LEAVE -----	18
RETIREMENT -----	19

	<u>Page</u>
PART-TIME APPOINTMENTS -----	19
RESIGNATIONS -----	19
REVIEW OF DEAN SAM HAKES -----	20
PHYSICAL PLANT AND EQUIPMENT COMMITTEE -----	20
PROGRESS REPORTS AND CHANGE ORDERS -----	20
W. R. COE/CHARLES CHACEY KUEHN ESTATE COMMITTEE -----	20
QUARTERLY REPORT, W. R. COE SCHOOL, W. R. COE ESTATE, AND CHARLES CHACEY KUEHN ESTATE FUNDS -----	21
COMMITTEE OF THE WHOLE -----	21
REPORT ON WESTERN EARTH SCIENCES TECHNOLOGIES CONSORTIUM (WEST) -----	21
REPORT ON "SUPER THURSDAY" -----	22
NEW BUSINESS -----	22
ASUW RESERVE ACCOUNT -----	22
UW/CC UPPER DIVISION CENTER ADVISORY COUNCIL -----	22
ANNOUNCEMENT AND DATE OF NEXT MEETING -----	23

THE UNIVERSITY OF WYOMING

Minutes of the Trustees
August 18, 1988

A regular meeting of the Trustees of the University of Wyoming was called to order by President Bussart at 4:20 p.m. on August 18, 1988 in the Board Room of Old Main. Committee meetings and an Executive Session dealing with legal and personnel matters were held earlier in the day.

ROLL CALL

The following Trustees were in attendance: Bussart, Dray, Hinckley, Kirk, Mickelson, Miracle, Schuster, Sharratt, Updike, and ex officio members Roark, Simons, and Skiles. Trustees Chapin, Rochelle, and Schutte and ex officio member Governor Sullivan were not present.

ANNOUNCEMENTS

President Roark reminded the Trustees of the cookout in conjunction with the Trustees' Symposium to be held at the University Recreation Camp at 6:30 p.m. on August 18, 1988.

APPROVAL OF MINUTES

President Bussart asked if there were any corrections or additions to the minutes of the meeting of July 15, 1988. There were no corrections or additions, and Mr. Hinckley moved that the minutes of July 15, 1988, be approved as circulated. Mr. Dray seconded the motion, and it carried.

ACADEMIC ISSUES COMMITTEE

President Bussart called upon Chairperson Kirk for a report from the Academic Issues Committee meeting. Committee members Kirk, Dray, Hinckley, Miracle, Schuster, Simons, and Skiles, and ex officio members Bussart and Roark attended the committee meeting, along with other Trustees and University staff. Committee members Sharratt and Updike were not present. Based on the committee meeting, the following recommendation and report was presented to the full Board.

ELIMINATION OF NON-TEACHING
DEGREES IN THE DEPARTMENT
OF VOCATIONAL EDUCATION

Dr. James Hook, Dean of the College of
Education, and Dr. Roger Luft, Head of the

Department of Vocational Education, told members of the Academic Issues Committee that four baccalaureate degree tracks in the College of Education that do not lead to teacher certification were recommended for termination. These included the B.S. in Office Administration, B.S. in Industrial Technology-Manufacturing, B.S. in Industrial Technology-Electronics, and the B.S. in Vocational Studies. The recommendation for termination was initiated by Dean James Hook, with the support of both Dr. Roger Luft and Dr. Albert K. Karnig, Provost, as well as the support of the Academic Planning Committee. Termination of the four degree tracks was strongly recommended in the Departmental Review Report for Vocational Education, completed in April, 1988. The main arguments sustaining the recommendation included relatively low student enrollments as majors, relatively few degrees conferred in recent years, the need for faculty in the College of Education to focus on teacher preparation programs, a desire to re-allocate support resources to teacher preparation programs, and the projected expense of bringing equipment and facilities for these four degree tracks up to the standards of equivalent programs at other universities.

Pending action of the Trustees, it was recommended that no new majors be admitted to the four degree tracks starting with the fall semester 1988, and majors currently enrolled have a three-year period, also starting with the fall semester 1988, to complete degree requirements.

Based on the Academic Issues Committee's recommendation, it was moved by Mrs. Kirk, seconded by Mr. Dray, and carried that Trustees of the University of Wyoming terminate the baccalaureate degree tracks in Office Administration, Industrial Technology-Manufacturing, Industrial Technology-Electronics, and Vocational Studies.

CHANGE IN ROLE AND TITLE OF
THE SCIENCE-MATHEMATICS
TEACHING CENTER

Mrs. Kirk noted that as an item for information only, Dr. Walter Eggers, Dean of the College of Arts and Sciences, Dean James Hook, and Dr.

Vince Sindt, Coordinator of the Science-Mathematics Teaching Center, told members of the Academic Issues Committee that the role of the Science-Mathematics Teaching Center is changing to include responsibility for subject matter and activities in the humanities, fine arts, and social sciences as well as in the sciences and mathematics. Dean Eggers said that the center is envisioned as functioning between the Colleges of Education and Arts and Sciences. It is seen as a cooperative venture between the faculties of the College of Education and the College of Arts and Sciences to broaden teaching and learning. Dean Eggers expressed optimism that this would serve as a vehicle to develop and maintain stronger relationships between high school teachers, community college teachers, and the University of Wyoming. To reflect this broader role, the name of the unit is being changed to the Wyoming Center for Teaching and Learning.

BUDGET COMMITTEE

President Bussart called on acting chairman Dray for a report from the Budget Committee

meeting. Committee members Chapin, Dray, Kirk, Mickelson, Schuster, and ex officio members Bussart and Roark attended the committee meeting, along with other Trustees and University staff. Committee member Sharratt joined the meeting at 10:05 a.m. Chairman Schutte was not present. Based on the committee meeting, the following report and recommendations were presented to the full Board.

REQUEST TO TRANSFER FUNDS

Vice President Baccari told members of the Budget Committee that the University recommends

transfer of the following positions on a permanent basis to meet one or more of the following criterion:

- 1) To address accreditation issues in Pharmacy

- 2) To align faculty and staff positions with current and future assignments
- 3) To more accurately reflect the actual cost of programs.

<u>Criterion</u>	<u>Position #</u>	<u>Title</u>	<u>(Incumbent)</u>	<u>Program From</u>	<u>Program To</u>	<u>Transfer Salary & Fringe</u>
2,3	2587	Professor	(Huff)	Human Med.	Inst. & Res.	\$ 87,269
1,3	2779	Professor	(Corbett)	Human Med.	Inst. & Res.	94,737
1,3	2765	Professor	(Steiner)	Human Med.	Inst. & Res.	50,495
1,3	2585	Asst Prof	(Haxby)	Human Med.	Inst. & Res.	43,344
2	1704	Acct Tech	(Parrott)	Inst. & Res.	Gen. Svc.	20,880

The following temporary transfer is requested to meet unbudgeted commitments supporting expanded enrollment in freshman courses:

Full-time Salary Funding	vacant	Human Med.	Inst. & Res.	<u>96,740</u>
Total Budget Transfers				<u>\$393,465</u>

Based on the Budget Committee's recommendation, it was moved by Mr. Dray, seconded by Mrs. Kirk, and carried that Trustees of the University of Wyoming approve budget transfers totaling \$393,465 as outlined above.

ACCEPTANCE OF CONTRACTS,
GRANTS, GIFTS, SCHOLARSHIPS

It was moved by Mr. Dray, seconded by Mrs. Kirk, and carried that Trustees accept contracts and grants in the amount of \$1,679,838 for the period June 25, 1988 through July 29, 1988; and gifts and scholarships in the amount of \$60,565 for the period June 22, 1988 through July 18, 1988.

AMERICAN HERITAGE CENTER/
ART MUSEUM FINANCING

Vice President Baccari discussed the American Heritage Center/Art Museum financing with members of the Budget Committee. Mr. Baccari noted that the Trustees, at their July 15 meeting, reviewed the status of the American Heritage Center/Art Museum (AHC/AM) project, and acknowledged the need to break ground for the facilities

as soon as possible. To expedite the construction schedule, the Trustees considered suggestions for interim financing to bridge the time span between receipt of donations in the form of pledges and bequests and the actual receipt of cash, as well as to fund the balance of gifts still needed to complete the University's fund raising commitment for the project. Given the possibility to advance the AHC/AM project by use of debt funding, the Trustees directed the Vice President for Finance to develop financial scenarios for interim financing to be presented at the Trustees' August 18 meeting for discussion and consideration.

Current Funding Status

The following schedule presents the funding structure for the AHC/AM and the status of appropriations and gifts received to date for the project:

	<u>Total Project Funding</u>	<u>Appropriations & Gifts/Donations To Date</u>	<u>Appropriations & Gifts/Donations Still Needed</u>
<u>American Heritage Center</u>			
State General Funds	\$ 6,597,920	\$ 4,170,645	\$2,427,275
Gifts/Donations	6,397,920	4,712,012	1,685,908
	<u>12,995,840</u>	<u>8,882,657</u>	<u>4,113,183</u>
<u>Art Museum</u>			
State General Funds	2,959,385	250,000	2,709,385
Gifts/Donations	2,959,385	1,559,698	1,399,687
	<u>5,918,770</u>	<u>1,809,698</u>	<u>4,109,072</u>
<u>Total Project</u>			
State General Funds	9,557,305	4,420,645	5,136,660
Gifts/Donations	9,357,305	6,271,710	3,085,595
	<u>\$18,914,610</u>	<u>\$10,692,355</u>	<u>\$8,222,255</u>

As shown above, the Legislature has provided appropriations to date that total \$4,420,645 for the AHC/AM project. The University has received, as of June 30, 1988, gifts and donations of \$6,271,710. Included in this balance are gifts of real estate, as well as pledges and bequests. The following schedule

provides a detailed breakdown for the gifts and donations that have been received:

	<u>American Heritage Center</u>	<u>Art Museum</u>	<u>Project Total</u>
Funding Goal	<u>\$ 6,397,920</u>	<u>\$ 2,959,385</u>	<u>\$ 9,357,305</u>
Less:			
Gifts Received			
Cash	2,140,087	608,298	2,748,385
Real Estate	94,000	98,000	192,000
	<u>2,234,087</u>	<u>706,298</u>	<u>2,940,385</u>
Pledges	277,925	103,400	381,325
Bequests	<u>2,200,000</u>	<u>750,000</u>	<u>2,950,000</u>
Total Gifts, Pledges & Bequests	<u>4,712,012</u>	<u>1,559,698</u>	<u>6,271,710</u>
Gifts Still Needed	<u>\$ 1,685,908</u>	<u>\$ 1,399,687</u>	<u>\$ 3,085,595</u>

While the University has raised \$6,271,710 (67%) of its total funding goal of \$9,357,305, only \$2,748,385 (29%) is in the form of liquid assets available to pay construction costs. The difference of \$6,608,920, represented by gifts of real estate, pledges, bequests and gifts still needed, is the amount of interim financing required to proceed with construction of the project; however, this amount would be reduced by the sum of cash gifts received up to the time the University would close an agreement for financing.

Funds for the AHC/AM project are also available from interest income earned through investment of AHC/AM cash gifts held by the University and the Foundation. Approximately \$355,000 has been earned to date. This revenue source is not included in the following financial scenarios as it was anticipated that these monies might possibly be used to cover debt issuance costs and pledges that might not be received. In whatever manner the interest might be used, it would be included as part of the total resources available for the AHC/AM project.

Assumptions

The financial scenarios developed to provide interim financing for the AHC/AM are based on the assumptions that follow. There may be other considerations as well, depending on the means of financing used.

- The proposal is to construct the total facilities housing the American Heritage Center and Art Museum at a total cost of \$18,914.610.
- The University's funding commitment will have been fulfilled and all gifts received within ten years, and the maximum term for interim financing will not exceed this period.
- Legislation will be required authorizing the issuance of long-term debt.
- Issuance costs of long-term debt will be paid from interest earned on investment of AHC/AM cash gifts.
- Interest expense on the financing will be paid from mineral royalties, and principal will be paid from gifts received for the AHC/AM project.
- The Wyoming Legislature will appropriate general funds to satisfy the balance of its commitment to the AHC/AM project. The total balance outstanding is \$5,136,660, of which \$2,427,275 is for the American Heritage Center and \$2,709,385 is for the Art Museum. However, it is necessary to stress the point that a majority of the members of the Joint Appropriations Committee stated during the last legislative session that they do not feel they have an obligation to fund the Art Museum as well as the American Heritage Center. In fact, the majority of the Committee, up until the 1988 Legislative Session, claim to have been unaware that it was the University's plan to build one structure to house both of these

facilities. The Committee has not expressed the same commitment for the Art Museum that it has for the American Heritage Center, and it may be the case that it will not appropriate funding for the Art Museum in the near future. Should this be the case, the University will be confronted with either a phased construction project or two separate projects. Either situation could significantly increase the cost of the total project.

Interim Financing Scenarios

There are several possible bonding structures that could be used to provide financing for the AHC/AM project, including the issuance of fixed rate revenue bonds and variable rate revenue bonds. As might be expected, each has its advantages and disadvantages. We are certain that any of the bonding structures discussed below can be issued under the University Securities Act.

The first possibility is to issue traditional fixed-rate, long-term revenue bonds. The bonds would be issued to mature in ten years, with provision for an early call date, probably in the five to seven year range. Interest would be paid semi-annually, and the debt would be secured by pledged revenues. Such an issue could be sold at present bearing interest around 7.2 percent, resulting in annual interest cost of approximately \$476,000. The advantages and disadvantages of such an issue are:

Advantages

- ° Locked-in interest cost
- ° Administrative ease
- ° No required liquidity support

Disadvantages

- Higher interest cost
- Higher issuance cost
- Limited flexibility

A second possibility would be to issue zero coupon revenue bonds, again with a ten year maturity. The bonds would be sold at a deep discount, and interest on the debt would not be paid until the bond is redeemed at par upon maturity. To provide some flexibility, early call provisions can be included in the debt structure. At this time, zero coupon bonds are also being sold at around 7.2 percent. The advantages and disadvantages of zero coupon bonds are very similar to the serial bonds discussed above.

Advantages

- Locked-in interest cost
- Administrative ease
- No required liquidity support
- No debt service until maturity

Disadvantages

- Higher interest cost
- Higher issuance cost
- Limited flexibility

A third possibility is to issue variable rate short-term bonds. The structure for variable rate debt differs significantly from fixed rate securities. Variable rate securities are issued with nominal maturities of anywhere from one to thirty years, and initially bear interest at a variable rate that is adjusted at agreed upon intervals. Typically these interest rate adjustments occur daily, weekly or monthly. During the period in which the interest rate varies, the bond holder is allowed to "put" the security, i.e., demand payment of principal and accrued interest on the bonds, to the

issuer upon giving certain specified notice. Generally the notice period corresponds with the frequency and timing of the interest rate adjustment; for example, weekly repricing will have a 7-day put provision. The structure of the variable rate bond may also provide the issuer with the option of converting the financing from variable rate pricing to a locked-in fixed rate to the maturity of the issue. In addition, during the variable rate period, variable rate bonds are generally subject to optional redemption by the issuer as a whole or in part on any interest payment date at a price equal to par plus accrued interest. To effect such an optional redemption during the variable rate period, the issuer will typically have to give from 15 to 30 days advance notice to investors.

If the University were to issue variable rate bonds, the structure would likely be along typical lines with interest reset weekly and paid to investors on a monthly basis. Since the interest rate is variable, the University would not know its exact interest costs; however, it is possible to develop for budget planning purposes reasonable approximations for this annual expense. Variable rate securities have recently been trading with interest rates at around 5.5 percent resulting in an annual interest expense to the University of approximately \$364,000. There are also annual administrative charges for remarketing and credit enhancement that would add approximately .5 percent, or \$33,045, to the cost of a variable rate security.

The advantages and disadvantages of variable rate securities are:

Advantages

- Lower interest rate
- High financial flexibility
- Lower issuance costs

Disadvantages

- Variable interest rate risk
- Remarketing risk
- Limited administration

These three financial structures are all options available to the Trustees, and would satisfy the University's need to borrow for the AHC/AM project, which is to provide construction funds on a temporary basis so that construction of the facilities can start without the delay of waiting for all AHC/AM gifts and donations to be received. Since it is anticipated that the majority of the borrowed funds would be used for only a short time and would be repaid as the University receives its pledges and bequests, it appears that the variable rate debt structure would be well suited to the University's requirements.

Following extensive discussion and based on a request from the Budget Committee, it was recommended that the matter of American Heritage Center/Art Museum financing be discussed with members of the Joint Appropriations Committee on September 1, 1988. President Roark said that such a request would be made.

QUARTERLY REPORT
UNIVERSITY INVESTMENTS

As an item for information only, Vice

President Baccari presented to members of the Budget Committee, a quarterly report as of June 30, 1988 on the status of the University investments, excluding the W. R. Coe and Charles Chacey Kuehn Estate funds.

PERSONNEL COMMITTEE

President Bussart called upon Chairman Updike for a report on the Personnel Committee meeting. Committee members Updike, Chapin, Hinckley, Mickelson, Schuster, and ex officio members Bussart and Roark attended the Personnel Committee meeting, along with other Trustees and University staff. Based on recommendations of the Personnel Committee, Mr. Updike moved approval of the following appointments; administrative appointments; administrative reappointment; reappointments; changes in assignment; leaves of absence; change in sabbatical leave; and retirement. The motion was seconded by Mr. Mickelson, and it carried.

APPOINTMENTS

The following appointments were approved under the conditions cited.

COLLEGE OF AGRICULTURE

1. Edwin H. Amend as Temporary Associate Professor of Extension and Assistant Director for Staff Development for the Cooperative Extension Service, Casper, effective July 1, 1988 at an annual (11-month) salary rate of \$47,554. This is a non-tenure track appointment.
2. Merl F. Raisbeck as Associate Professor of Veterinary Sciences, effective July 1, 1988 at an annual (11-month) salary rate of \$50,004. This is a tenure track appointment.

COLLEGE OF ARTS AND SCIENCES

3. Ann Erwin as Supply Assistant Professor of Music, effective August 22, 1988 at an annual (9-month) salary rate of \$22,008. This is a non-tenure track appointment.
4. Vicki Lindner as Assistant Professor of English, effective August 22, 1988 at an annual (9-month) salary rate of \$28,008. This is a tenure track appointment.

COLLEGE OF COMMERCE AND INDUSTRY

5. Sheree A. Buchenroth as Assistant Professor of Business Administration, effective August 22, 1988 at an annual (9-month) salary rate of \$48,000, contingent upon the completion of the requirements for the Ph.D. or the rank will be that of Instructor and the salary rate will be \$44,004. This is a tenure track appointment.
6. Steven F. Cahan as Assistant Professor of Accounting, effective August 22, 1988 at an annual (9-month) salary rate of \$45,000. This is a tenure track appointment.
7. Eric N. Johnson as Instructor of Accounting, effective August 22, 1988 at an annual (9-month) salary rate of \$45,000. The rank will be that of Assistant Professor upon the completion of the requirements for the Ph.D. This is a tenure track appointment.

COLLEGE OF EDUCATION

8. David A. Baird as Instructor of Vocational Education, effective August 22, 1988 at an annual (9-month) salary rate of \$28,008. The rank will be that of Assistant Professor upon the completion of the requirements for the Ph.D. This is a tenure track appointment.

COLLEGE OF ENGINEERING

9. Kim D. Basham as Assistant Professor of Civil Engineering, effective July 1, 1988 at an annual (11-month) salary rate of \$35,604. If the requirements for the Ph.D. are not fulfilled by August 1988, the rank will be that of Lecturer and the salary rate will be \$24,816. This is a tenure track appointment.

10. Brian F. Towler as Assistant Professor of Petroleum Engineering, effective August 22, 1988 at an annual (9-month) salary rate of \$38,004. This is a tenure track appointment.

COLLEGE OF HEALTH SCIENCES

11. Ghassan Abdalla as Assistant Professor of Pharmacy, effective August 22, 1988 at an annual (9-month) salary rate of \$32,004. This is a tenure track appointment.
12. Julia L. Perkins as Visiting Associate Professor of Nursing, effective August 22, 1988 at an annual (9-month) salary rate of \$38,000. This is a non-tenure track appointment.
13. Robert T. Rimac as Assistant Professor of Speech Pathology and Audiology, effective August 22, 1988 at an annual (9-month) salary rate of \$27,720. This is a tenure track appointment.

UNIVERSITY LIBRARIES

14. Jamie Sue Hinze as Senior Assistant Librarian at the UW/CC Upper Division Center, Casper, effective July 1, 1988 at an annual (11-month) salary rate of \$25,008. This position is eligible for extended term appointment.
15. Donna L. Whitson as Senior Assistant Librarian and Assistant Director for Outreach Services, effective August 1, 1988 at an annual (11-month) salary rate of \$31,008. This position is eligible for extended term appointment.

ADMINISTRATIVE APPOINTMENTS

The following administrative appointments were approved as indicated.

COLLEGE OF ARTS AND SCIENCES

1. Mary Jane Edwards as Head of the Department of Art and Professor of Art with tenure, effective August 22, 1988 at an annual (9-month) salary rate of \$42,804.

COLLEGE OF HEALTH SCIENCES

2. Thomas Cronkleton as Acting Director of Student Health Service, effective August 1, 1988 at an annual (11-month) salary rate of \$78,264 while a national search is conducted to locate a permanent Director.

SCHOOL OF EXTENDED STUDIES AND PUBLIC SERVICE

3. Michael J. Cassity as Associate Professor of Extended Credit Programs and Coordinator of the Extension Class Office, effective January 23, 1989. From August 22, 1988 through January 20, 1989 he will serve as Assistant Coordinator in the Extension Class Office.

DIVISION OF STUDENT AFFAIRS

4. Fuji F. Adachi as Interim Director of the Counseling and Career Development Center, effective August 5, 1988 at an annual (11-month) salary rate of \$43,560 until a permanent director is appointed on or before January 1, 1989.

ADMINISTRATIVE REAPPOINTMENT The following administrative reappointment
was approved as indicated.

COLLEGE OF EDUCATION

1. George W. Bailey as Temporary Professor of Educational Administration and Head of the Department of Educational Administration and Adult Education for the 1988-89 academic year, effective August 22, 1988.

REAPPOINTMENTS

The following reappointments were approved
for the 1988-89 academic year, or as otherwise

noted.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF AGRICULTURE</u>		
Burne, Jeffrey C. (7/1/88-12/31/88)	Plant, Soil, & Insect Sciences	Temporary Assistant Professor
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Anderson, Stanley H. (7/1/88-6/30/89)	Zoology and Physiology	Professor
Biehl, Tony	Computer Science	Lecturer
Hubert, Wayne A. (7/1/88-6/30/89)	Zoology and Physiology	Associate Professor
Frederick G. Lindzey (7/1/88-6/30/89)	Zoology and Physiology	Associate Professor
<u>COLLEGE OF COMMERCE AND INDUSTRY</u>		
Johnson, Patricia A. (7/1/88-9/30/88)	MMEP	Temporary Instructor
Novotny, Timothy J. (7/1/88-9/30/88)	MMEP	Temporary Assistant Professor
<u>COLLEGE OF ENGINEERING</u>		
Hamilton, Jere C. (7/1/88-6/30/89)	Civil Engineering	Lecturer
Polson, Donald E. (7/1/88-6/30/89)	Civil Engineering	Lecturer
Skaggs, Rodney B. (7/1/88-6/30/89)	Civil Engineering	Lecturer
Steadmann, Sally J. (7/1/88-6/30/89)	Civil Engineering	Lecturer

COLLEGE OF HEALTH SCIENCES

Davidson, Ann G.	Nursing	Temporary Supply Assistant Professor
Jansa, Nancy J.	Nursing	Temporary Assistant Professor
Moore, Jayne F.	Nursing	Temporary Assistant Professor
Wolff, Teresa L.	Nursing	Temporary Assistant Professor

CHANGES IN ASSIGNMENT The following changes in assignment were approved as indicated.

COLLEGE OF AGRICULTURE

1. Alvin Gale, Professor of Cooperative Extension Service and Assistant Director of Extension and Research, was reassigned as Professor of Cooperative Extension Service and Associate Director of Extension and Research effective July 1, 1988.
2. Darryld Kautzmann, District Director/East for the Cooperative Extension Service, was reassigned as Associate Director of County Programs effective July 1, 1988.

LEAVES OF ABSENCE The following leaves of absence without pay were granted for the period and under the conditions cited.

1. Casimir C. Barczyk, Assistant Professor of Business Administration, for the 1988-89 academic year, for health reasons.
2. Martha Christensen, Professor of Botany, for the 1988-89 academic year, to continue research on an EPSCoR grant.

3. Paul Darlington, Assistant Professor of Electrical Engineering, for the period September 14, 1988 through October 21, 1988, for health reasons.
4. Arthur B. Denison, Professor of Physics and Astronomy, for the 1988 fall semester, to work with the Westinghouse Idaho Nuclear Corporation to explore new opportunities in physics.
5. Richard F. Fleck, Professor of English, for the 1988-89 academic year, to accept a visiting appointment in the State University of New York system.
6. Jeri Hanly, Lecturer of Computer Science, for the 1988 fall semester, to teach programmer training courses for IBM Technical Education.
7. Ramarao Inguva, Associate Professor of Physics and Astronomy, for the 1988-89 academic year, to gain further knowledge of nonlinear optics and laser physics at the Department of the Army Missile Command.
8. Theodore J. Pepin, Associate Professor of Electrical Engineering, for the 1988-89 academic year, to work on the Polar Ozone Aerosol Monitor II project.
9. Gary L. Smart, Associate Professor of Music, for the 1988-89 academic year, to serve as the University of Wyoming's exchange professor to Osaka University in Japan.

CHANGE IN SABBATICAL LEAVE

The following change in sabbatical leave was approved.

1. At the January 15, 1988 meeting of the Trustees, a sabbatical leave for the 1988-89 fiscal year was granted to John D. Marwitz, Professor and Head of the Department of Atmospheric Science. Professor Marwitz requested that this leave be changed to the period January 1, 1989 through June 30, 1989.

RETIREMENT

A retirement was granted to the individual listed below under the conditions cited.

<u>Name</u>	<u>Position</u>	<u>Birth Date</u>	<u>Employment Date</u>	<u>Date of Retirement</u>
Kipper, Paul R.	Professor of Adult Education and Coordinator of Extension Class Office	4/16/28	9/1/67	1/23/89 with designation as <u>Emeritus</u>

PART-TIME APPOINTMENTS

As a matter of information only, the part-time appointments were reported to the Trustees.

RESIGNATIONS

The following resignations were acknowledged by the Trustees.

1. Dale C. Brentlinger, Director of Student Health Service, August 1, 1988.
2. M. Jahed Djomehri, Assistant Professor of Mathematics, May 15, 1988.
3. David C. Griffey, Associate Professor of Physical and Health Education, August 20, 1988
4. Ronald A. Jackson, Director of the Counseling and Career Development Center, August 5, 1988.
5. Bruce J. Noble, Professor of Physical and Health Education, August 19, 1988.
6. Mark Rogstad, Lecturer of Vocational Education, August 15, 1988.
7. Jonathan G. Taylor, Assistant Professor of Geography and Recreation, CHANGE IN DATE OF RESIGNATION ONLY: from May 14, 1989 to May 15, 1988.

It was noted that one faculty member left the institution to accept a position with the government. One faculty member left the institution for family health reasons to accept a position in the private sector. Four

faculty members left the institution to accept positions at other academic institutions: one received a \$10,000 salary increase, one accepted a department headship and received a \$14,000 salary increase, one accepted a tenure track appointment and a more agreeable teaching schedule, one accepted a similar position at a larger institution and received a \$16,000 salary increase.

REVIEW OF DEAN SAM HAKES As an item for information only, it was noted that University Regulation 804 requires that deans be evaluated every fifth year of their appointment. Such a review has been completed for Dr. Sam Hakes, Dean of the College of Engineering. Dr. Hakes will continue to serve as Dean of the College of Engineering.

PHYSICAL PLANT AND EQUIPMENT COMMITTEE President Bussart reported on the Physical Plant and Equipment Committee meeting. Committee chairman Chapin, Kirk, Rochelle, Sharratt, and ex officio members Bussart and Roark attended the committee meeting along with other Trustees and University staff. Committee members Hinckley and Schuster were not present. The following report was given on the Physical Plant and Equipment Committee meeting.

PROGRESS REPORTS AND CHANGE ORDERS As a matter of information only, Progress Reports and Change Orders were provided to the members of the Physical Plant and Equipment Committee.

W. R. COE/CHARLES CHACEY KUEHN ESTATE COMMITTEE President Bussart called on Chairman Mickelson for a report from the W. R. Coe/Charles Chacey Kuehn Estate Committee. Committee members Mickelson and Rochelle attended the committee meeting, along with ex officio members Bussart and Roark and other Trustees and University staff. Committee member Schutte was not present. The following report was given on the W. R. Coe/Charles Chacey Kuehn Estate Committee.

QUARTERLY REPORT, W. R. COE
SCHOOL, W. R. COE ESTATE, AND
CHARLES CHACEY KUEHN ESTATE
FUNDS

Mr. John A. Vann, Investment Adviser to the
Coe/Kuehn Committee provided members of the W.
R. Coe/Charles Chacey Kuehn Estate Committee

with the quarterly investment report for the quarter ending June 30, 1988. Mr.
Vann provided information on the current market conditions and investment stra-
tegies, and proposed a good future for University investments.

COMMITTEE OF THE WHOLE

President Bussart reported on the Committee
of the Whole meeting. Those present at the
meeting were Bussart, Chapin, Dray, Hinckley, Kirk, Mickelson, Miracle,
Rochelle, Schuster, Sharratt, Updike, and ex officio members Roark, Simons, and
Skiles. Trustee Schutte was not present. The following report was given on the
Committee of the Whole.

REPORT ON WESTERN EARTH
SCIENCES TECHNOLOGIES
CONSORTIUM (WEST)

Vice President DeVries and Dr. James
Steidtmann, Professor of Geology and

Geophysics provided a report to members of the Committee of the Whole with
regard to the Western Earth Sciences Technologies Consortium (WEST). Vice
President DeVries said that a group of universities in the states of Colorado,
Idaho, Montana, Utah, and Wyoming have banded together to form a consortium,
Western Earth Science Technologies (WEST), to conduct research in petroleum-
related geosciences. The member institutions are: Boise State University,
Colorado School of Mines, Colorado State University, Idaho State University,
University of Colorado, University of Idaho, Montana State University,
University of Utah, University of Utah Research Institute, University of
Wyoming, and Utah State University.

By combining forces, a team with a broad range of expertise that is directly
relevant to the issues and the priorities that have been identified by recent
national reviews has been created. One of two research concentrations focuses
on reservoir heterogeneity, with potential impacts both on the detection of

subtle traps and on enhanced oil recovery. The enhanced oil recovery effort is focused on a long-term study of the fundamental roadblock, namely the heterogeneity problem.

Secondly, it is proposed to examine the region in northern Nevada and the surrounding areas. This area appears to be the most promising frontier region in the lower 48 states and it already includes the largest currently producing United States well (Railroad Valley - 4300 barrels per day and rising). Due to the complexity of the geological terrain, it is completely unclear how much oil can be expected, over what region, and in what geographical setting it will be found.

According to Vice President DeVries and Dr. Steidtmann, a very favorable response has been received in Washington to WEST, and it is believed that sizeable funding can be expected.

REPORT ON "SUPER THURSDAY" Vice President Simpson reviewed for members of the Committee of the Whole, the activities planned for "Super Thursday", and encouraged all Trustees to participate in the activities and the University of Wyoming/Brigham Young University game the evening of September 1, 1988.

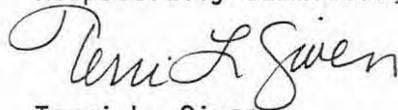
NEW BUSINESS It was moved by Mr. Miracle, seconded by
ASUW RESERVE ACCOUNT Mr. Mickelson, and carried, that \$2,000 be transferred from the ASUW Reserve Account for printing.

UW/CC UPPER DIVISION CENTER Mr. Sharratt reminded the Trustees that the
ADVISORY COUNCIL University of Wyoming/Casper College Upper Division Center Advisory Council will meet jointly with University of Wyoming Trustees at their next regular meeting on September 16, 1988.

ANNOUNCEMENT AND DATE
OF NEXT MEETING

There being no further business to come before
the Trustees, the meeting was adjourned at
4:40 p.m. The next meeting of the Trustees is scheduled for September 16-17,
1988.

Respectfully submitted,

A handwritten signature in cursive script that reads "Terri L. Given". The signature is written in dark ink and is positioned above the printed name.

Terri L. Given